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CCI

THE COTTON CORPORATION OF INDIA LTD.
(A Government of India Undertaking)
Kapas Bhavan , 27-A, Race Course road ,
Opp. Yeshwant Club , INDORE (M.P.) Pin - 452003
Tel No: 0731-2547877, 2434136 , Fax No: 0731-2530523
Email : indore@cotcorp.com Web: www.cotcorp.org.in

TENDER NOTICE FOR ANNUAL MAINTANANCE CONTRACT OF COMPUTER'S,PRINTER'S AND U.P.S.

The Cotton Corporation of India Ltd., Indore invites Sealed Tenders in two bid system from the service provider firms/companies, who are Manufacturer/ authorized partners/ Authorized Dealer/Distributor for the Parent Company of the Brand Quoted and have Head Quarter/Branch Office/Support Office located in Indore for **AMC of 18 No. Dektop PC's , 2 No. HP Laser-jet pro All-In-One Printer , 5 No. HP Laser Printer's , 16 Epson M100 Ink Jet printer, 1 No. of UPS and 1 No. HP Scanjet 200 Scanner. AMC period 1st April'20 to 31st March'21.**

The eligibility criteria are as under:

1. The Vendor must be Service provider of an Manufacturer/Authorized Partner/Authorized Dealer/ Distributor for the Parent Company of the Brand Quoted and should hold a valid certificate.

2. Vendor must have a Head Quarter/Branch Office/Support Office located in Indore.

The Vendors may submit sealed tenders in the prescribed format, in two bid system along with the **EMD Rs.5,000/-** (Rupees Five Thousands only) by way of Demand Draft / Pay Order favouring “The Cotton Corporation of India Ltd.”, payable at Indore superscribing the envelope "TENDER FOR AMC of COMPUTER'S, ALL-IN-ONE Printer, LASER PRINTER'S, U.P.S. AND SCANNER" addressed to Branch Manager at the above-mentioned address to reach latest by 26.03.2020 upto 3.00 PM and tender will be opened on same date 26.03.2020 at 03.15 PM in presence of the tenderers who remain present at the time of opening.

Branch Manager

Date: 13.03.2020

Scope of work

The Hardware specification of PC's, Printer's and U.P.S. for AMC are as under:

Sr. No.	Particulars	Qty	Date of Installation
	PC's		
1.	**PC HP 202 G2,CPU-Intel core i5 Configuration** CPU : Intel pentuim core i-5-3470, 3.2 GHs, 6 MB Cache Intel, Chipset : Intel Q77, BUS Architecture : 4 PCI. Memory 4GB 1600MHz, DDR3 RAM. Hard Disk Drive : 500 GB 7200 rpm, Monitor : 18.5 inch TFT/LED digital Colour Monitor, Keyboard : 104 key board, Optical mouse with USB interfac, 6 USB port, DVD Rom Drive : 8X, Operating System : Windows 8.1.	**4**	**18.10.2014**
	PC HP 202 G2,CPU-Intel core i5 Configuration CPU : Intel pentuim core i-5-3470, 3.2 GHs, 6 MB Cache Intel, Chipset : Intel Q77, BUS Architecture : 4 PCI. Memory 4GB 1600MHz, DDR3 RAM. Hard Disk Drive : 500 GB 7200 rpm, Monitor : 18.5 inch TFT/LED digital Colour Monitor, Keyboard : 104 key board, Optical mouse with USB interfac, 6 USB port, DVD Rom Drive : 8X, Operating System : Windows 8.1 .	**6**	**01.02.2015**
	PC HP 202 G2,CPU-Intel core i5 Configuration CPU : Intel pentuim core i-5-3470, 3.2 GHs, 6 MB Cache Intel, Chipset : Intel Q77, BUS Architecture : 4 PCI. Memory 4GB 1600MHz, DDR3 RAM. Hard Disk Drive : 500 GB 7200 rpm, Monitor : 18.5 inch TFT/LED digital Colour Monitor, Keyboard : 104 key board, Optical mouse with USB interfac, 6 USB port, DVD Rom Drive : 8X, Operating System : Windows 8.1.	**8**	**19.01.2016**
	Total PC's	**18**	
2.	**All-in-One Printer**		
	HP-Laser-Jet Pro M 128 fm All-in-one Laser Printer	**1**	**29.03.2016**
	HP-Laser-Jet Pro M 128 fm All-in-one Laser Printer	**1**	**28.03.2019**
	Total All-in-One Printer	**2**	
3.	**Printer's**		
	HP-LASER JET PRO P 1108	1	18.10.2014
	HP-LASER JET PRO P 1108	2	09.01.2015
	HP-LASER JET PRO P 1108	2	09.01.2016
	EPSON M100 INK JET PRINTER	16	11.10.2018
	Total printer's	**21**	
	U.P.S.		
4.	Microtek 5 KVA Online UPS One Hour Backup.	1	18.12.2008
	Total U.P.S.	**1**	
5.	**Scanner : HP SCANJET 200**	**1**	05.01.2015

Terms & Conditions:

1. The quoted price should be inclusive of all applicable taxes.
2. The The AMC will be onsite comprehensive .
3. The vendor must have local Head Quarter/Support Office/Branch Office at Indore, a self certified letter containing the office address, contact nos. and contact person name should be attached alongwith the tender.
4. If the AMC services are not satisfactory, than work can be done by others, for that expenses will be deducted in AMC amount.
5. The Self certified Xerox copy of valid certificate of Manufacturer / Authorized Partner/ Authorized Dealer/Distributor from Parent Company of the Brand Quoted must be attached along with the tender.
6. 50% amount of AMC will be paid after 6 month and remaining 50% after completion of AMC period .
7. The Corporation reserves the right to accept or reject any / all tender. However, tenderer may seek reason for rejection of the tender.
8. In case of any dispute , the Juridiction area will be Indore.

TENDER FOR AMC OF DESKTOP PC'S, PRINTER'S, U.P.S. AND CANNER
TECHNICAL BID : I
(SPECIFICATIONS)

1) Whether the vendor has a Support Office in Indore with help desk facility (must):	Yes	No
i) Name of the Organization / Firm ii) Year of Establishment iii) Contact person iv) Address of the Registered Office. v) Address of office at Indore (with Phone Nos, Fax Nos & Email ID)		
2) Whether Proprietorship, Partnership firm, or Company. Please enclose self certified copies of documents, proof as such certificate of incorporation, Partnership deed etc.		
3) Manufacturer / Authorized Partner / Authorized Service Provider for the Parent Company of the Brand Quoted and holding a valid Certificate:	Yes	No
If yes, please enclose self certified copy of certificate(must.)		
4) The Name of organization to whom the Vender has AMC for PC's , Printer's and U.P.S.	Yes	No
Sr. No. Name of the Orgn./ CPSU Contract Handled year No. of the PC's/ Printers -- ------ ------- ----- -- ------ ------- ----- -- ------ ------- ----- (Note : Certificates of contract completed alongwith Work order duly self-certified along with Contact details of the concerned organisation should be attached.)		
5) Whether the Earnest Money Deposit for an amount of **Rs.5,000/-** (Rupees Two thousand only) has been submitted along with this Technical Bid-I by way of Demand Draft or Pay Order in favour of The Cotton Corporation of India Ltd. Payable at Indore. If yes , Details : Draft / Pay order No. : Date : Amount : Bank's Name :	Yes	No
7) PAN No :	:	
8) GSTN Number :	:	

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Telephone No. :

TENDER FOR PURCHASE AND INSTALLATION OF HARDWARE & SOFTWARE
FINANCIAL BID : II
(PRICE QUOTATIONS)

Sr. No.	Particulars	Qty	**Cost (Per PC/Printer) (INR)**	**Total Amount (INR)**
	PC's			
1.	**PC HP 202 G2,CPU-Intel core i5 Configuration** CPU : Intel pentuim core i-5-3470, 3.2 GHs, 6 MB Cache Intel, Chipset : Intel Q77, BUS Architecture : 4 PCI. Memory 4GB 1600MHz, DDR3 RAM. Hard Disk Drive : 500 GB 7200 rpm, Monitor : 18.5 inch TFT/LED digital Colour Monitor, Keyboard : 104 key board, Optical mouse with USB interfac, 6 USB port, DVD Rom Drive : 8X, Operating System : Windows 8.1.	**18**		
2.	**All-in-One Printer**			
	HP-Laser-Jet Pro M 128 fm All-in-one Laser Printer	**2**		
3.	**Printer's**			
	HP Laserjet Pro P 1108 printer	**5**		
	EPSON M100 Ink Jet Printer	**16**		
4.	**U.P.S.**			
	Microtek 5 KVA Online UPS (One Hour Backup.)	**1**		
5.	**Scanner**			
	HP SCANJET 200	**1**		
	Grand Total :			

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Telephone No. :

Tender Submission :

Tenderer should submit the tender to Branch Manager, THE COTTON CORPORATION OF INDIA LTD., *Kapas Bhavan*, 27-A, Race Course road, INDORE (M.P.) -452003.

(1) on or before due date and time, as under :

Envelope A : Sealed Envelope "A" marked as "Technical Bid-I" on the envelope should contain Technical Bid-I except financial bid.

Envelope B : Sealed Envelope "B" marked as "Financial Bid-II" on the envelope should contain Financial Bid-II (Price Quotations).

Envelope C : Sealed Envelope C should contain Envelope "A" and Envelope "B" duly superscribing "TENDER FOR PURCHASE & INSTALLATION OF HARDWARE & SOFTWARE"

Note : Each envelope should contain the name and address of the Vendor.

(2) I/We hereby declare that I/We have downloaded the tender documents from the Cotton Corporation of India Ltd. website www.cotcorp.org.in / www.tenders.gov.in and printed the same. I/We have verified the contents of the printed documents from the website and there is neither any addition nor any deletion nor any alteration to the content of the tender documents.

(3) I/We declare that the information/tender form downloaded is original and in the event of this being different from the original tender documents, my tender form may be rejected by the Corporation including forfeiture of Earnest Money.

(4) Date of opening of Technical Bid-I, 26.03.2020 at 03.15 P.M. in the presence of tenderers, who may remain present.

(5) Financial Bid-II for price quotations shall be opened in respect of those tenderers, who qualify Technical Bid-I for specifications and other requirements.

(6) The tender should be signed by the person having necessary authorization.

(7) Tenders containing false, incomplete and/or inadequate information are liable to be rejected.

(8) The Corporation reserves the right to accept or reject any/all tender without assigning any reason thereof.

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Telephone No. :

Other Terms

The Cotton Corporation of India. Ltd. invites the vendors' attention to the following terms and conditions, which underline this tender :

1. Contract with the Vendor

The Cotton Corporation of India. Ltd. would enter into a contract with the vendor who will be responsible for AMC of Desktop PC's, Printer's and U.P.S. at "THE COTTON CORPORATION OF INDIA LTD.", *Kapas Bhavan*, 27-A, Race Course road, INDORE (M.P.) -452003.

2. Proposal Process Management

The Cotton Corporation of India. Ltd., reserves the right to accept or reject any or all proposals, to revise the tender, to request one or more re-submissions or clarifications from one or more vendors, or to cancel the process in part or whole. Additionally, The Cotton Corporation of India. Ltd. reserves the right to alter the specifications, in part or whole, during the Tender process, and without re-issuing the Tender. All claims for functional/technical delivery made by the vendors in their responses to the tender shall be assumed as deliverable within the quoted financials.

Vendors shall be entirely responsible for their own costs and expenses that are incurred while participating in the Tender and contract negotiation processes.

3. Date of Bid Expiration

Due to the nature of the evaluation process, and approval activities that may occur, proposals must be valid for a minimum of 30 days from the last date of proposal submission. The Corporation reserves the right to ask the vendors for extension of bid validity.

4. Bidder Authorisation to Bid

Responses submitted by vendors to this Tender represent a firm offer to contract on the terms and conditions described in the vendors' response. The proposal must be signed by an official duly authorised to bid. A Authorisation Letter in this regard must be attached with the tender.

5. Proposal Ownership

The proposal and all supporting documentation submitted by the vendors shall become the property of The Cotton Corporation of India. Ltd.

6. Effective date of start and end of contract

The effective date of start of contract will be 1st April'2020 to 31st March'2021.

7. Sub let/Outsource

The vendor will not be allowed to sub let/outsource the contract to any other party.

10. Financial Bid

In Financial Bid – II, Cost of AMC including all taxes ,if any,in the prescribed format. Wherever options / conditions are given, the bid is liable to be rejected.

11. Refund of EMD

The EMD amount of the vender to whom work is awarded will be refunded after successful completion of AMC period.

NOTE: "Corporation/CCI" wherever appears in above document means "The Cotton Corporation of India Ltd."

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